



2016 -2017 Important Dates for Instructors Student Services & Career Development

See the sessional dates posted at

http://www.queensu.ca/registrar/sites/webpublish.queensu.ca.uregwww/files/files/SessionalDates_2016_2017_LAW.pdf

Faith Dates have been posted on the Queen's Events Calendar at <http://www.queensu.ca/eventscalendar/>.

August 1, 2016	Civic Holiday (University closed)
August 15, 2016	Deadline to make Alternative Payment Arrangement in time for Sept. 1 st deadline for payment of Fall Term tuition, Student Assistance Levy and outstanding debts http://www.queensu.ca/registrar/financials/payment-dates .
September 1, 2016	Orientation activities begin
September 1, 2016	Faculty of Law verification of enrolment and Faculty of Law Photo ID & Orientation Registration & Breakfast for new students 10:00 a.m. to noon; Queen's Student Photo ID card validation at 1:00 p.m. Wallace Hall
September 1, 2016	Open Enrolment begins for changes to upper-year course registrations at 12:01 a.m.
September 2, 2016	Harassment and Discrimination in Legal Education and in the Legal Profession – workshops scheduled between 9:00 a.m. to 3:15 p.m. – Mandatory session for 1L students, Orientation
September 5, 2016	Labour Day (University closed)
September 6, 2016	First-year Dean's Welcome and Mini Classes from 8:45 a.m. to 11:30 a.m.
September 6, 2016	Upper-year classes begin as per timetable
September 6, 2016	Examination Request Form opens online to instructors
September 7, 2016	First-year classes begin as per timetable
September 9, 2016	McCarthy Tétrault LLP Panel on Legal Ethics and Professional Responsibility: <i>The Mindful Lawyer: Professional Wellness, Reflective Practice and Professionalism</i> . Dunning Auditorium 1:00 to 2:30 p.m. Mandatory Session 1L Orientation. Reception follows 2:30 -4:00 p.m. in Student Lounge and Macdonald Hall Courtyard
September 12, 2016	Last date to add Fall term upper-year JD courses (by 11:59 pm); Winter adds remain open.
September 13, 2016	Last date to drop Fall term upper year JD courses (by 11:59 pm); Winter drops remain open.
September 14, 2016	Vancouver/Calgary Interview Day in Toronto (<i>up to 20 second-year students participating all day</i>)
September 16, 2016	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
September 21, 2016	OCI Day for Toronto firms at Holiday Inn Kingston Waterfront (<i>approx. 130 second-year students participating all day</i>)
September 23, 2016	Computer Exams Information Session 1:00 to 2:30 p.m. Room 001 (<i>mostly first-year students attend</i>)

September 23, 2016	Examination Request Form closes online to instructors
September 30, 2016	Deadline for payment of residence, UHIP and student activity fees; see fees at http://www.queensu.ca/registrar/financials/payment-dates .
October 9, 2016	Fall term official examination timetable is published
October 10 – 19, 2016	Instructor question review for USAT course evaluations opens online. Please remember to authorize release of quantitative summaries for posting on secure Law site.
October 10, 2016	Thanksgiving Day (University closed)
October 13, 2016	Vancouver “Call Day” to arrange interviews for summer positions – a few second-year students participating at 11:00 a.m.
October 16, 2016	University Day (classes not cancelled)
October 17, 2016	First year Introduction to Career Development, 1:00 to 2:30 p.m., all first year students encouraged to attend
October 21, 2016	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
October 24-26, 2016	Summer 2017 Job Interviews in Vancouver – a few 2 nd year students participating
October 27, 2016	Vancouver and Calgary second year summer 2017 job offer day – 11:00 a.m.
October 28, 2016	Toronto “Call Day” to arrange interviews for summer 2017 positions – many second-year year students participating - 8:00 a.m.
October 28, 2016	Deadline to apply for priority admission to Global Law Programs at the Bader International Study Centre for Spring 2017 term
October 30, 2016	Deadline to apply for Fall Law scholarships and Queen’s general bursaries
November 1, 2016	Last date to apply for admission to first year of the JD program in 2017-18 through OLSAS http://www.ouac.on.ca/olsas/ .
November 7 to 11 , 2016	Fall Reading Week (no classes)
November 7 - 9, 2016	Toronto Interview Week for summer 2017 positions – approximately 80 second-year students participating for 1-3 days
November 7, 2016	Deadline for students to request accommodation of examination for conflicts, religious observance, disability accommodations, language-based accommodations – students should be referred to Helen Connop, helen.connop@queensu.ca , ext. 78147.
November 10, 2016	Toronto second-year summer 2017 job offer day – beginning at 8:00 a.m.
November 11, 2016	Remembrance Day – no classes (Fall Reading Week)
November 14 – 25, 2016	Fall term USAT course evaluations administered. Nancy Leake coordinates. leaken@queensu.ca , ext. 74248.
November 15, 2016	Fall Convocation , 10:00 a.m. Grant Hall . Regalia requests to be booked online in advance. See http://www.queensu.ca/registrar/convocation/grad-info .
November 25, 2016	Ottawa employer tour (approximately 20 first year students attending)
November 25, 2016	Faculty Board Meeting, 1:00 to 2:30 p.m. room 515
December 2, 2016	Fall term classes end. All written coursework due. Instructor discretion to extend to last day of examinations on December 21, 2016 Any further extension must be granted by ASPC.
December 3 - 6, 2016	Pre-Exam Study Period. <i>There shall be no exams or test worth more than 25% scheduled during the last week of classes, and no exams or test shall be scheduled between the last week of classes and the beginning of the official exam period. (FB, Nov. 10th 2000).</i>

December 7 - 21, 2016	Examinations: Computer Exam Schedule for first-year and upper-year students: FALL 2016 and WINTER 2017
December 21, 2016	Extension for late submission of coursework must be sought through application to the Academic Standing and Policies Committee
December 23, 2016 (4:30pm) - January 3, 2017 (8:30am)	Queen's Closed for Holiday .
December 31, 2016	Fall term ends
January 3, 2017	Fall Term Grades Due
January 4, 2017	Examination Request Form opens online to instructors
January 9, 2017	First and upper-year classes begin as per timetables
January 10, 2017	Deadline for payment of Winter term JD courses
January 12, 2017	Fall Term grades released in SOLUS. Students will begin to seek informal grade reviews.
January 13, 2017	Ottawa and Kingston Employers' Reception (approx. 60 first and second year students attending)
January 13, 2017	Deadline to apply for an international exchange program administered by the Faculty of Law for the 2017-18 academic year
January 16, 2017	Last date to add Winter term courses (by 11:59 pm)
January 17, 2017	Last date to drop Winter term courses (by 11:59 pm)
January 20, 2017	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
January 20, 2017	Examination Request Form closes online to instructors
January 23 – February 3, 2017	Instructor question review for USAT course evaluations opens online. Please remember to authorize release of quantitative summaries for posting on secure Law site.
February 3, 2017	Ottawa OCI Day at Gordon Hall (<i>approx. 40 first and second-year students participating all day</i>)
February 3, 2017	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
February 10, 2017	Toronto interview call day to arrange interviews for first-year summer 2017 positions – 8 a.m.
February 13 – 23, 2017	Ottawa interview process for second-year summer positions (<i>approximately 60 students participating</i>)
February 13-17, 2017	Designated week for deferred special and supplemental examinations
February 13, 2017	Winter term official examination timetable is published
February 20, 2017	Family Day (University closed)
February 20 - 24, 2017	Reading Week (no classes)
February 21 - 23, 2017	Toronto first-year interview process for first-year summer positions (<i>approximately 10 students participating</i>)
February 24, 2017	Toronto first-year summer job offer day – beginning at 8:00 a.m.
February 24, 2017	Ottawa second year summer 2017 job offer day - 8 a.m.
February 27 – March 3, 2017	Faculties and Departments notified of examination print deadlines, rooming, and details for exams e.g. authorized aids in exam. Nancy Leake coordinates.

February 28, 2017	Last date to apply for a domestic or international letter of permission for 2017-18
March 3, 2017	Welcome Day for newly admitted first-year JD students for 2017-2018
March 7, 2017	Deadline for students to request accommodation of examination for conflicts, religious observance, disability accommodations, language-based accommodations – students should be referred to Helen Connop helen.connop@queensu.ca ext. 78147.
March 10, 2017	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
March 10, 2017	Careers Day (Holiday Inn Kingston Waterfront), afternoon only <i>(most first-year students and some upper-year students participating)</i>
March 20, 2017	2017-18 Course Information Session, 1:00-2:30 p.m., MAC 001
March 20 – 31, 2017	Winter term USAT course evaluations administered. Nancy Leake coordinates: leaken@queensu.ca . ext. 74248.
March 24, 2017	Faculty Board Meeting, 1:00 to 2:30 p.m., room 515
April 7, 2017	Winter term classes end. All written coursework is due. Instructor discretion to extend to last day of examinations on April 27, 2017 Any further extension must be granted by ASPC.
April 8 – 12, 2017	Pre-Exam Study Period. <i>There shall be no exams or test worth more than 25% scheduled during the last week of classes, and no exams or test shall be scheduled between the last week of classes and the beginning of the official exam period. (FB, Nov. 10th 2000).</i>
April 13 – 27, 2017	Examination Period (<i>Passover begins in the evening of April 10 and ends in the evening of April 18</i>)
April 14, 2017	Good Friday (University closed)
April 27, 2017	Extension for late submission of coursework must be sought through application to the Academic Standing and Policies Committee
April 30, 2017	Winter term ends
May 1, 2017	Grades Due for winter term and multi-term courses in first-year and upper-year courses Earlier submission of grades encouraged for courses scheduled early in the examination period.
May 5, 2017	BISC Global Law Programs: Students arrive at BISC
May 8, 2017	BISC Global Law Programs: Classes begin
May 12, 2017	Grades released in SOLUS for winter term and full-year courses. Students will begin to seek informal grade reviews.
May 22, 2017	Victoria Day (University closed)
May 22, 2017	BISC Global Law Programs: Public International Law examination
June 9, 2017 (?)	Spring Convocation – date not yet approved or posted.
June 23, 2017	BISC Global Law Programs: Classes end
June 28, 2017	BISC Global Law Programs: Examinations end
June 30, 2017	BISC Global Law Programs: Students leave BISC
July 17 - 21, 2017	Designated week for deferred special and supplemental examinations