

# INFORMATION SHEET



## Faculty of Law Exchange Program Contact Details



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[Queen's University International  
Centre Housing Map](#)

## Exchange Application Dates

### Important Dates for Incoming Exchange Students to Apply to Queen's Law

01 April 2017 – Nominated by Home University (notice of both fall and winter term nominees requested)  
30 April 2017 – Application Deadline for fall term international exchange nominees  
1 Sept 2017 – Nominated by Home University for winter 2018 exchange (earlier notice is preferred)  
30 Sept 2017 - Application deadline for winter term international exchange nominees

## Academic and English Language Requirements

The Juris Doctor (JD) professional degree in law is taught at a level comparable to graduate studies. Canadian students are admitted to this program after completion of an undergraduate university degree. Therefore, incoming exchange students should be academically strong, in the upper-years of their legal studies, with a cumulative average of no less than B, (3.0 on a 4.0 grading scale), especially if they will be facing a change from civil law to common law studies and language barriers.

At Queen's, English is the language of instruction and communication, except for the language departments. Proficiency in English is a prerequisite for admission. Applicants whose native languages do not include English may be required to obtain satisfactory standing in an English Language Proficiency Test as part of the application process, and before final acceptance is granted.

### The Faculty of Law at Queen's University requires the following minimum scores:

*TOEFL Internet-based Test (TOEFL iBT):* *MELAB:* 80  
Writing Test 24/30  
Speaking Test 22/30 *IELTS:* 7 (academic module)  
Reading Test 22/30  
Listening Test 20/30 *PTE Academic:* 65 (minimum score overall)  
For an overall minimum score of 88 (out of 120).

## Faculty of Law Session Dates and Timetables

<http://law.queensu.ca/jd-studies/dates-timetables>

### Fall term commences:

Tuesday, Sept. 5, 2017 at 8:30 am (as per upper-year timetable). Law Orientation begins on September 1, 2017.

### Winter term commences:

Monday, Jan. 8, 2018 at 8:30 am (as per upper-year timetable).

A blended orientation for winter 2018 term students will be offered through the [Queen's University International Centre](#). [\[to be confirmed\]](#)

**Note 1:** The Faculty of Law terms (classes) often commence prior to the Queen's undergraduate program.

**Note 2:** All incoming exchange students are considered to be 'upper-year students'.

## Course Selection

Confirmation and enrolment into courses will be done by email with N. Somers ([somersn@queensu.ca](mailto:somersn@queensu.ca)) in July. Academic advising regarding course selection may be sought from Jane Emrich Assistant Dean of Students, [jane.emrich@queensu.ca](mailto:jane.emrich@queensu.ca).

Courses pursued and total credit weight carried during a term is subject to the approval of the student's home university. Full-time Queen's Law students pursue 14 to 17 credits each term.

### **Course Information & Examination Information**

Course changes may be made, based on availability and home university approval, during the term's respective **open enrolment period**.

**For Fall 2017:** Sept 1 - Sept 12, 2017 inclusive      **For Winter 2017:** Sept 1, 2017 - Jan 16, 2018 inclusive

## Visas and Permits

<http://quic.queensu.ca/incoming/visasandpermits.asp>

The Canadian Government has two main types of immigration documents: permits and visas. A **study permit** is required for anyone who wants to study in Canada for 6 months or more. A **temporary resident (entry) visa** is required by citizens of [some countries](#) to enter Canada. **Permanent residency** is the official term for what many people understand as immigrating.

## UHIP

<http://quic.queensu.ca/incoming/healthinsuranceandcare.asp>

Enrolment in the University Health Insurance Plan (UHIP) is compulsory for all international students registered at Queen's University. Payment of the UHIP premium in full is required to register.

[Fee for 2016-17 \(one term\)](#)

UHIP coverage cannot begin before the 10<sup>th</sup> of the month preceding your course of study; if you plan to arrive in Canada before that date, please ensure that you have adequate emergency medical coverage and travel insurance.

Law exchange students also have the option of purchasing the Society of Graduate and Professional Students (SGPS) student government's supplementary health and dental plans, if they wish to have additional coverage on items not covered under UHIP. Please see [www.sgps.ca/health](http://www.sgps.ca/health) for opt-in deadlines and fees.

## Special Needs/Disability Accommodations

If you have any special needs arising from a disability, please let us know so that we can make arrangements to put the suitable accommodations in place for the adaptation of course materials, if needed, or for examination accommodations. **Please contact:** Helen Connop, Manager of Education and Equity Services ([helen.connop@queensu.ca](mailto:helen.connop@queensu.ca)) to discuss your needs. See also the [Campus Accessibility Hub](#).

## Accommodations

Upper-year and incoming international exchange students live off-campus in nearby apartments. Finding appropriate housing in Kingston can be a challenge – especially in the fall term. We recommend that exchange students should come to Kingston at least one week in advance to find adequate accommodation. **We recommend that students do not sign a lease or send rent money to a landlord before arriving in Kingston.** The [local map](#) may help to determine the proximity of these properties to Queen's campus.

Queen's University owns and manages west-campus apartment complexes, [An Clachan](#) and [John Orr Tower](#), with furnished and unfurnished units. The location is about a 20 minute walk from the law school. A plaza for grocery shopping, pharmacy and other conveniences is located near the intersection of Princess Street with Sir John A. Macdonald Avenue. See [Queen's Community Housing](#).

### **Queen's Housing Resources:**

- [Queen's University International Centre Housing Supports](#)
- [Queen's Community Housing Accommodation Listing Service](#)
- [Queen's AMS Housing Resources](#)

## Queen's Net ID

Once you have received your Queen's student number, please activate your Queen's Netid and password. Your Queen's Netid will be the 'user id' you will need to sign on to the applications and services operated by ITServices. **To activate:** <http://www.queensu.ca/its/netid/netid-activation>  
[Please see offer letter for further information.]

**It is important that you use this email account.** Listservs (ie. large distribution mailing lists) are the main means of communication here at Queen's Law.

## Orientation

The Queen's University International Centre (QUIC) offers a [welcome and orientation program](#) for students.

The Faculty of Law also offers an Orientation starting September 1<sup>st</sup> to 8<sup>th</sup>, 2017 for its new, incoming first-year class and upper year students to Queen's Law (i.e., incoming exchange, transfer students, Letter of Permission students etc.). You will be messaged later in the summer to the link in the QLAW Portal. The Faculty also plans an Academic Orientation and a special welcome reception for incoming exchange students each term – you will be sent information by email prior to your arrival.

## Helpful Links

- [Approximate Living Costs](#)
- [Queen's Campus and Kingston](#)
- [2016-17 Viewbook](#)
- [Faculty of Law Exchanges Information](#)