



Queen's

LAW

CAREER DEVELOPMENT

## Queen's Law Career Development Office Invitation to be a Shadow Program Host

The Shadow Program gives students a unique opportunity to observe the day-to-day work of a lawyer. Each student is matched with a Queen's Law alumnus based on the host's location and area of practice. We contact our hosts each year to confirm that they wish to continue to participate in the program.

### WHAT IS EXPECTED OF A SHADOW PROGRAM HOST?

You are asked to host a student for a day, allowing him or her to experience a 'day in the life' of a legal professional. You don't need to plan any special activities for the student, just let him or her 'shadow' you on your regular work day. It is made clear to students that this program is not intended to provide them with placements or give them a direct advantage when applying for summer employment or articles.

### WHEN DO SHADOW VISITS TAKE PLACE?

All volunteers receive an e-mail in January advising them whether they have been matched. If you have been matched, you will be given the name of the student, who will then contact you to arrange a mutually convenient date for the shadow visit. Shadow visits usually take place during reading week in mid- February, although another mutually convenient date may be chosen.

### WHAT HAPPENS DURING A SHADOW VISIT?

In the past, students have observed and participated in many different shadow activities. Students have attended meetings, met articling students, toured the office, and had informal discussions with the host and his or her colleagues. The visits allow students to develop an understanding of the realities of practising law and to make contacts in the field.

### WHAT ABOUT SOLICITOR-CLIENT PRIVILEGE?

Students are instructed that they are expected to abide by the confidentiality requirements of the legal profession. Some hosts also require students to sign a confidentiality agreement. You can decide whether to allow the student to observe client interviews or have any access to files. We hope, however, that the student will receive as much exposure as possible to the practice of law, within the bounds of confidentiality.

Please let us know if you have any questions or comments, and thank you for your support.

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