



Queen's Law Directive

Title: Fall 2021 Directive for Students Who Require Academic Consideration Due to COVID 19

1. Introduction

The resurgence of COVID-19 in Ontario increases the risk that students may become infected with COVID-19 or be exposed to someone who is. In the event that a student becomes ill, or is exposed to someone who is, the student will be required to isolate. In such cases, the Faculty of Law will provide academic consideration to the student(s) in order to ensure that they are not disadvantaged.

2. Scope

This policy applies to all Queen's Law students who attend in-person classes and who are required to self-isolate for a reason associated with COVID 19 protocols.

In the event that an illness or absence that is not COVID 19 related, normal procedures and policies respecting academic accommodation shall remain applicable.

3. Directive - Purpose and Procedure

Purpose: To provide instructions on how to access course recordings and/or course materials in the event that students are required to isolate as a result of developing COVID 19 symptoms,

Background: While typically the requirement for accessing academic accommodations due to illness requires medical certification, if you will be missing a class(es) or an academic requirement due to COVID-19 illness, COVID-19 symptoms, or a self-isolation requirement, academic consideration will be granted. For COVID-19-related absences, a self-attestation of your illness or requirement to self-isolate will be sufficient documentation of your circumstances. Documentation from a health-care provider will not be required.

Procedure: Self-assessment for symptoms of COVID-19 is required before students and instructors come to campus. If you have symptoms, or have been directed by KFL&A Public Health to self-isolate as a result of close contact with a COVID-19-positive individual, stay home, do not attend classes, and follow the [KFL&A Public Health Protocols](#).

Academic consideration provided for classes missed will be in the form of recordings, or other appropriate accommodation. The form of consideration will be at the discretion of the instructor.

In order to access academic consideration, the following procedure is to be followed:

1. Advise the law accommodations office of your status by emailing law.accommodations@queensu.ca. In that email, provide the accommodations office with:
 - a. your name,
 - b. student number,
 - c. the courses you are enrolled in and Professors' names,
 - d. an estimate of how long you will be absent.

2. Advise your Professors that you will be absent from class by emailing them directly. It is your responsibility to contact each of them to arrange to make up missed work or assignments.

3. The Faculty of Law Accommodations Office will follow up with Professors to ensure that academic consideration is being provided.

4. Coordination

In the event of a COVID 19 related absence, the Queen's Law Accommodations will advise the Assistant Dean of JD and Graduate Studies of the absence. The Assistant Dean JD and Graduate Studies will advise the Executive Director Human Resources and Finance of the absence, but will not include any information that can identify the student. The Executive Director will inform the Director of Environmental Health and Safety of the fact that an individual from the law school has been required to isolate.

5. Authorities

<i>Date Approved</i>	<i>3 September 2021</i>
<i>Approval Authority</i>	<i>Dean</i>
<i>Contact Officer</i>	<i>Assistant Dean JD and Grad Studies</i>
<i>Date for Next Review</i>	<i>2021/12/31</i>
<i>Related Policies, Procedures and Guidelines</i>	<p><i>Queen's Law Guideline: Recommended Accommodation for Students who are Required to be Absent for Reasons due to COVID-19: Fall Term 2021 (Faculty of Law)</i></p> <p><i>Fall 2021 Protocols for In-Person Classes on the Kingston Campus. https://www.queensu.ca/provost/teaching-and-</i></p>

	<p><u>learning/teaching-and-learning-during-covid-19/teaching-and-learning-resources#In-Class-Protocols-2021</u></p> <p>Notice of Collection, Use and Disclosure of Personal Information:</p> <p><u>https://www.queensu.ca/accessandprivacy/privacy/notice-collection</u></p>
<p><i>Policies Superseded by This Policy</i></p>	

