

# HIRE Queen's | LAW STUDENTS

Queen's Law is happy to post your paid summer or articling position on Queen's Law's internal job portal. Please complete the form below and return it to Jenny DeBruyn at [debruynj@queensu.ca](mailto:debruynj@queensu.ca)

**Employer:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Position Type:**

- ☐ Articling
  - ☐ 2018- 2019 Articling Term
  - ☐ 2019 -2020 Articling Term
- ☐ Summer Employment
- ☐ Part-Time Employment
- ☐ Other \_\_\_\_\_

**Position Title:** \_\_\_\_\_

**Desired class level(s):**

- ☐ 1L
- ☐ 2L
- ☐ 3L

**How to Apply (include e-mail address or web address):** \_\_\_\_\_

**Deadline to Apply:** \_\_\_\_\_

**Documents Required:**

- ☐ Resume
- ☐ Cover Letter
- ☐ Law School Transcript
- ☐ Undergrad Transcript
- ☐ Reference Letter (indicate number required) \_\_\_\_\_
- ☐ Writing Sample (indicated length) \_\_\_\_\_
- ☐ Other (explain) \_\_\_\_\_

**Position Description:**