



## QUEEN'S FACULTY OF LAW EXCHANGE INFORMATION SHEET 2019-20

### Queen's Faculty of Law

Queen's Faculty of Law is renowned for its special combination of academic excellence and community spirit, placing it within the first rank of Canadian law schools. Queen's offers students a friendly, collegial university experience in the dynamic small city of Kingston, Ontario. We look forward to welcoming you to the Faculty.

### Program Contact Details

**Chantal Rousseau**  
Exchange Coordinator

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T: 1-613-533-6000 x74168

**Tricia Acton**  
Director, Student Records &  
Enrollment

[law.exchange@queensu.ca](mailto:law.exchange@queensu.ca)  
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Faculty of Law  
Queen's University  
Macdonald Hall  
128 Union Street  
Kingston, Ontario  
K7L 3N6  
Canada

### Online Information for Queen's Faculty of Law

Faculty of Law website: [law.queensu.ca](http://law.queensu.ca)  
[Incoming exchange students](#)  
[Queen's campus map](#)

### How to Apply to Queen's Faculty of Law

Exchange students must first be nominated by their Exchange Coordinator in their home university. The nominated exchange student will then be contacted directly by Queen's University regarding next steps to complete the application procedure.

### Deadlines

April 1, 2019	Student is nominated by home university (notice of both fall and winter term nominees requested). Partner universities will be notified that the online nomination system is live in early 2019.
April 30, 2019	Exchange student nominated for the fall term or full year completes the application process and submits official transcripts.

September 1, 2019	Student is nominated by home university for winter 2020 exchange (earlier notice is preferred).
September 30, 2019	Exchange students nominated for the winter term completes the application process and submits official transcripts.

## Academic and English Language Requirements

The Juris Doctor (JD) professional degree in law is taught at a level comparable to graduate studies. Canadian students are admitted to this program after completion of an undergraduate university degree. Therefore, incoming exchange students should be academically strong, in the upper-years of their legal studies, with a cumulative average of no less than B, (3.0 on a 4.0 grading scale), especially if they will be facing a change from civil law to common law studies and language barriers.

At Queen's, English is the language of instruction and communication, except for the language departments. Proficiency in English is a prerequisite for admission. Applicants whose native languages do not include English may be required to obtain satisfactory standing in an English Language Proficiency Test as part of the application process, and before final acceptance is granted.

**The Faculty of Law at Queen's University requires the following minimum scores:**

<i>TOEFL Internet-based Test (TOEFL iBT):</i>	<i>MELAB: 80</i>
Writing Test 24/30	
Speaking Test 22/30	<i>IELTS: 7 (academic module)</i>
Reading Test 22/30	
Listening Test 20/30	<i>PTE Academic: 65 (minimum score overall)</i>
For an overall minimum score of 88 (out of 120).	

## Faculty of Law Sessional Dates and Class Timetables

### Sessional Dates and Class Timetables

<https://law.queensu.ca/programs/jd/academic-program/dates-timetables>

<https://law.queensu.ca/programs/jd/academic-program/course-information/upper-year>

#### Fall Term 2019

Orientation	September 1-6, 2019
Upper-year classes:	September 3 – November 29, 2019
Pre-examination study period:	November 30 - December 3, 2019
Examination period:	December 4 – 19, 2019

#### Winter Term 2020

Upper-year classes:	January 6 – April 3, 2020
Pre-examination study period:	April 4 – 8, 2020
Examination period:	April 9 – 25, 2020

*The Faculty of Law classes often commence prior to the Queen's undergraduate program. All incoming exchange students are considered to be 'upper-year students'.*

## Course Selection

Please contact Tricia Acton, Director, Student Records & Enrollment, [law.exchange@queensu.ca](mailto:law.exchange@queensu.ca) regarding course selection.

Courses pursued and total credit weight carried during a term is subject to the approval of the student's home university. Full-time Queen's Law students pursue 14 to 17 credits each term. Exchange students take upper-year courses.

[Upper Year Course Information](#)

[Examination Information](#)

[Academic Calendar](#)

Course changes may be made, based on availability and home university approval, during the term's respective **open enrolment period**.

For Fall 2019:                      Until September 17, 2019

For Winter 2020:                Until January 17, 2020

## Queen's Net ID and Email

Upon receipt of their student ID, students must activate their Queen's NetID and password. The Queen's NetID is the student's user id to sign into Queen's online applications and services including SOLUS and OnQ.

**To activate:** <http://www.queensu.ca/its/netid/netid-activation>

[See offer letter for further information.]

### **To set up your Queen's email address**

Queen's email is the primary means of communication at Queen's Law.

Student e-mail addresses are automatically activated in the following format, [NetID@queensu.ca](mailto:NetID@queensu.ca). To access your Queen's e-mail go to: <http://office365.queensu.ca> and use your NetID and password to sign in. We also highly recommend students create a [first.lastname@queensu.ca](mailto:first.lastname@queensu.ca) alias for their e-mail by logging into <http://netid.queensu.ca> and going to 'Manage your e-mail options'.

## Visas and Permits

Students planning to study in Canada for one term (less than six months), may study under temporary resident status as a visitor. For any period longer than six months (two terms), a study permit is required. Students from some countries require a temporary resident visa (entry visa) to be eligible to enter Canada. Most people that do not require a visa, require electronic Travel Authorization (eTA) to fly into Canada.

Further information:

Queen's University International Centre (QUIC) - [Studying in Canada](#)

[Immigration, Refugees and Citizenship Canada](#)

[Government of Canada - find out if you need a visa](#)

If your research results in further questions, you can also contact an International Student Adviser at: [isa@queensu.ca](mailto:isa@queensu.ca).

## University Health Insurance Plan (UHIP)

Enrolment in the University Health Insurance Plan (UHIP) is compulsory for all international students registered at Queen's University. International students will be automatically enrolled in the University Health Insurance Plan (UHIP) for each term of their enrollment at Queen's University. The fee for single UHIP coverage will appear on the student fee account prior to the start of each term under the title "International Health Care". Payment of the UHIP premium in full is required to register. Please see the [fees](#).

For use in Canada, UHIP coverage will begin in mid-August 10 (for September starts) and mid-December 10 (for January starts). Students planning to arrive in Canada before this time are recommended to have adequate emergency medical coverage and travel insurance.

More information: [University Health Insurance Plan](#).

Law exchange students also have the option of purchasing the Society of Graduate and Professional Students (SGPS) student government's supplementary health and dental plans, if they wish to have additional coverage on items not covered under UHIP. Please visit [SGPS Health and Dental Plan](#) for opt-in deadlines and fees.

## Special Needs and Disability Accommodations

If you have any special needs arising from a disability, please let us know so that we can make arrangements to put the suitable accommodations in place for the adaptation of course materials, if needed, or for examination accommodations.

Contact Helen Connop, Manager of Education and Equity Services ([helen.connop@queensu.ca](mailto:helen.connop@queensu.ca)) to discuss your needs. See also the [Campus Accessibility Hub](#).

## Housing

Incoming international exchange students live off-campus in nearby privately owned housing, usually within a 15-minute walk to campus. We recommend students come to Kingston at least one week in advance to find adequate accommodation, as furnished housing is in high demand in the fall. It is also recommended that students do not sign a lease or send rent money to a landlord before arriving in Kingston.

### Resources:

[Map of Kingston with walking distances from campus](#)

[Queen's Community Housing](#)

[QUIC Housing Listings](#)

[Queen's University International Centre Housing Support](#)

[Queen's AMS Housing Resources](#)

[Kingston Student Housing Co-op](#)

[Queen's Student Community Relations](#)

## Orientation and Buddy Program

### Fall 2019:

The Faculty of Law offers an Orientation week for the incoming first-year class and new upper-year students to Queen's Law, which runs from September 1-6, 2019. The faculty hosts additional formal and informal welcome events, including registration, a tour of the law school, welcome reception, and academic orientation.

**Winter 2020:**

The Faculty of Law hosts a series of welcome events in January including a tour of the law school, and academic orientation. A blended orientation for Winter 2020 term students will also be offered through the [Queen's University International Centre](#).

**QUIC Orientation:**

The Queen's University International Centre (QUIC) also offers a [welcome and orientation program](#) for students.

## Helpful Links

- [Queen's University International Centre \(QUIC\)](#)
- [Living in Kingston Guide](#)
- [Arrival in Canada and at Queen's](#)
- [Queen's Exchange Student Guide](#)