




FACULTY OF LAW
EXAM
INFORMATION
WINTER 2022

March 28, 2022



Remote Exams

- All exams will be delivered remotely in onQ.
- Follow the instructions on the exam cover page, which will outline permitted materials and instructions on how to upload.
- Rooms 201 & 202 will be available on a first-come-first-serve basis if you wish to write in the Law building.
- Study space in the Learning Commons is available during exams, please book before you come to campus: [Online Form](#).
- [Exam Schedule](#)



Academic Integrity

- Before gaining access to the exam, you will be required to submit an academic integrity statement which confirms your acknowledgement and understanding of the [Academic Integrity policies](#).
- All regulations and policies are detailed in the Queen's Law [Academic Calendar](#).
- Queen's University takes academic integrity seriously. Any suspected departures from academic integrity will be investigated as per the Senate Policy on Academic Integrity (link: <https://www.queensu.ca/academicintegrity/general-information/integrity-policies/academic-integrity-policy-documents>) and the Faculty of Law Departures From Academic Integrity Guidelines (link: <https://law.queensu.ca/programs/jd/student-support/academic-integrity>).



On Exam Day

Technical Issues

- If any issues arise, please contact the Law IT support team at lawitsupport@queensu.ca.



Exam Accommodations

- If you require accommodations for exams, please ensure you have registered with Student Wellness Services. Also send your Letter of Accommodation to Helen Connop, helen.connop@queensu.ca.
- Do not contact your instructor with exam incidents/issues. To report an incident during your exam, please do so immediately following your exam to Helen Connop.
- Please email lawexams@queensu.ca if you require a time zone accommodation.
- Students with an accommodation for additional time will receive a confirmation email next week.



Permitted Materials

Pay close attention and prepare in advance. Permitted materials will vary by course.

You ARE permitted to	You ARE NOT permitted to
<ul style="list-style-type: none">•For technical issues, please contact the Law IT support team at lawitsupport@queensu.ca.	<ul style="list-style-type: none">•Access any web resources apart from the onQ assignment submission folder, <u>unless indicated on your exam cover page</u>.•Use any communication tools including but not limited to: email, texting, messenger, etc.•Share questions/answers on any web platform or with any web service.•Take screenshots.



Reminders

- Identify yourself using your **Student ID**.
- Ensure you upload the correct file in onQ.
- Do not use special characters in your file name (hyphen, slash).
- Five minute upload period.

Dec 14, 2021

12:05 PM

 < 1 hr

late



Support

- For any assistance you require before exam day you may email the Faculty of Law Student Services Office: lawexams@queensu.ca.
- Manager, Academic Success and Student Support, Helen Connop, helen.connop@queensu.ca.
- For technical issues, please contact the Law IT support team at lawitsupport@queensu.ca.

