

Student Services Orientation

Welcome!

September 2026



Acknowledgement of Territory

Queen's University is situated on traditional Anishinaabe and Haudenosaunee Territory. To acknowledge this traditional territory is to recognize its longer history, one predating the establishment of the earliest European colonies. It is also to acknowledge this territory's significance for the Indigenous peoples who lived, and continue to live, upon it – people whose practices and spiritualities were tied to the land and continue to develop in relationship to the territory and its other inhabitants today.

The Kingston Indigenous community continues to reflect the area's Anishinaabek and Haudenosaunee roots. There is also a significant Métis community and there are First Peoples from other Nations across Turtle Island present here today.

Welcome!

- Where to find us:
 - Room 200
 - Monday to Friday: 8:30am to 4pm
 - *(closed for lunch from 12-1pm)*
- law.studentservices@queensu.ca
- Student newsletter
- Enrolment presentation next summer



Accommodations and Student Support

Jen Brierley

Academic Accommodation and Consideration Coordinator

Academic Accommodations

- Designed to remove barriers to students with disability related impacts. Register with Queen's Student Accessibility Services.
- Assessment accommodations: Currently anonymous where possible.
 - Examples: Extra time on exams, room accommodations.
- Classroom accommodations: Must be discussed with your Instructor.
 - Examples: Extensions on assignments, access to laptop/tablet in class.
- **Deadline to have accommodations for fall term exams – November 15th.**

Academic Consideration

If something unexpected affects your ability to complete your coursework or write an exam, you can request academic consideration.

This may apply in situations such as:

- Sudden illness
- Bereavement
- Injury
- Family emergency

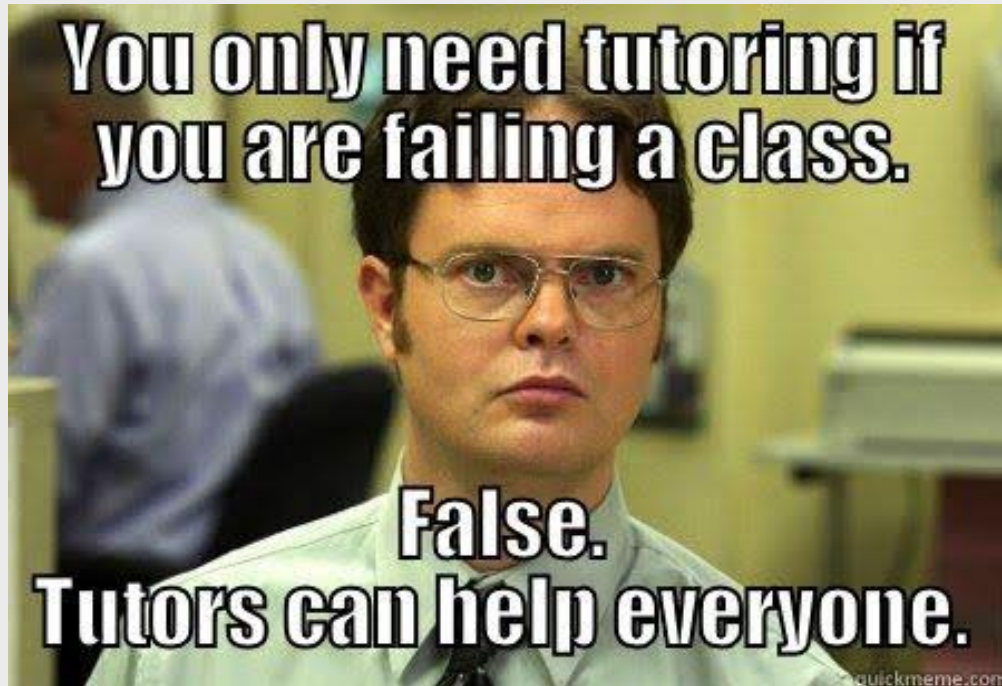
Academic consideration may include:

- An exam deferral
- An extension on an assignment

To request academic consideration, email law.accommodations@queensu.ca and complete the form.



Tutor Program – FREE for All Students!



Get paired with an upper-year student in roughly the top 25% of the class.

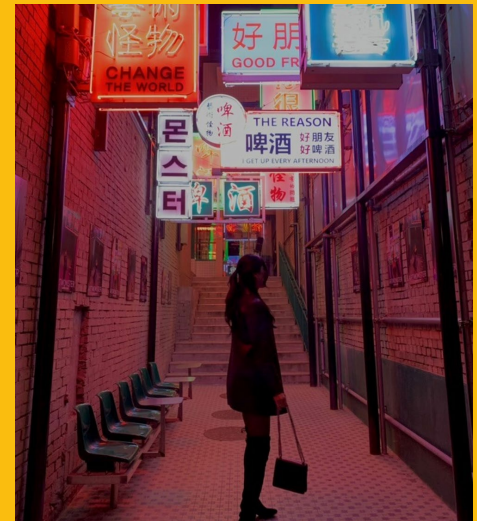
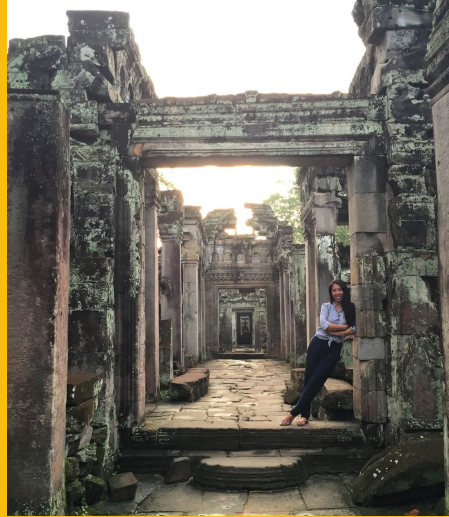
Your tutor can help with:

- Adjusting to law school
- Building outlines
- Practising exam questions
- Working through course content
- And more

A helpful guide through first-year law.

International Opportunities

Christina Ulian
Program Coordinator, International





Queen's Law Exchange Program

- 15 upper-year credits, per term, towards your JD
- Apply in 2L for an exchange in 3L (typically fall term)
- Plan ahead: mandatory courses must be taken at Queen's
- Tuition paid to Queen's
- Financial aid available
- Shortened LLM programs (Groningen, Lyon, Fudan)
- Insights into different practices and structures of law
- Develop international networks
- Personal and professional growth
- Enjoy the experience of living and travelling abroad

Queen's Law Exchange Partners

AFRICA

American University, Egypt
University of Cape Town, South Africa

ASIA

Fudan University, Shanghai
Kyushu University, Japan
National University of Singapore
National Law University, Delhi
Seoul National University, South Korea
University of Hong Kong
University of Macau

AUSTRALIA AND NEW ZEALAND

University of Melbourne
University of New South Wales
University of Sydney
University of Western Australia
Victoria University of Wellington, New Zealand

CARIBBEAN

University of the West Indies, Barbados

EUROPE

Dresden University of Technology, Germany
Durham University, England
EBS Law School, Germany
ESADE Law School, Spain
Lund University, Sweden
Navarra University, Spain
Paris Dauphine University
Trinity College Dublin, Ireland
University of Exeter, England
University of Glasgow, Scotland
University of Groningen, Netherlands
University of Helsinki, Finland
University of Leeds, England
University of Warwick, UK
Université Jean Moulin Lyon III, France
Uppsala University, Sweden

MIDDLE EAST

Tel Aviv University, Israel
Koç University Faculty of Law, Türkiye

Queen's International Law Program

Spend your summer studying international law in Europe while earning 9 upper-year JD credits.

May – July 2027 | England • Paris • European Field Trip

- Begin at Bader College, Herstmonceux Castle in England.
- Spend three weeks studying at the American University of Paris.
- Finish with a stream-specific field trip to leading international legal institutions in Europe.
- Choose one of three streams:
 - International Business Law
 - International Environmental Law
 - Public International Law
- Learn from experienced international practitioners and academics through interactive courses, guest lectures, simulations, networking, and site visits.
- Information session: October 19th at 1:00pm.
Location will be announced in the weekly newsletter.



Exam Information

Sarah Taylor

Program Coordinator, JD

Exam Delivery

- *Handwrite* or type responses.
- Hard-copy materials ONLY for open-book exams. Do any printing EARLY. *Not an hour before your exam.*
- In person exams: **Exemplify**. Take home exams: **onQ**. Check the [exam schedule](#). NetID/password.
- Instructions for downloading and accessing Exemplify will be emailed. Demonstration will be posted to the web. *Watch the newsletter for updates.*
- **TAKE THE MOCK EXAM!** *Imagine writing an exam and NOT knowing how to use the software? What if you run into an issue? Exams are already stressful enough.*



Exemplify Tips



- ✓ Student card and laptop power cord to all exams!
- ✓ Write down your Exemplify password – *bring it with you to your exams.*
- ✓ Exams autosave every 60 seconds.
- ✓ If your computer misbehaves during an exam: hold down the power button until it restarts. **YOU WON'T LOSE YOUR WORK!**
- ✓ Exams will be available to download 24 hours before they start.
- ✓ Download exams before arriving on campus.
- ✓ Arrive 15 minutes early.
- ✓ Water is allowed but only in a resealable container. Food is not allowed.
- ✓ Zero tolerance for academic misconduct.

Exemplify Blips



Want to save yourself time and stress during an already busy part of the term? ? ?

So do we!

Here's what **NOT** to do!

- Forget your student card and laptop power cord.
- Forget your Exemplify password.
- Download your exam when you arrive on campus.
- Arrive 1 minute before your exam and delay the start for your whole class.
- Forget your materials.
- Forget to take the Mock Exam before your first exam.
- Cheat or attempt to cheat on your exam.
- Be rude to the proctor. This is really important.

Accommodated Exams

- ✓ Visit [QSAS Intake Guide](#) to find important information about registration dates, documentation requirements, process for setting up academic accommodations, and what to expect as you set up your accommodations at Queen's University.
- ✓ Exam scheduling information can be found in **Ventus**.
- ✓ Accommodated exams may not be scheduled at the same time as the regular exam.
- ✓ Check Ventus frequently, as **your schedule may change**.
- ✓ It is **your responsibility** to ensure that any accommodations for additional time have been applied in Exemplify. Check that the time is correct at the **start** of your exam.

Need help?



- Registering for accommodations: QSAS.
- Computer issues BEFORE your exam: Law IT Support or ExamSoft Support.
- Computer issues during your exam: hold down power button, alert proctor ask for an answer booklet.
- Exam conflicts: lawexams@queensu.ca.
- Exam accommodations: law.accommodations@queensu.ca.

Room 406
LawITSupport@queensu.ca

1-866-429-8889
support@examsoft.com

Navigating our website: law.queensu.ca

- [Exam schedule*](#)
- [Timetable*](#)
- [Degree checking tool](#)
- [Academic Calendar](#)

- [Portal](#)
- [Forms](#)
- [Exchange information](#)
- [Room booking](#)
- [Moot Court Program](#)

- [Exam bank*](#)

*NetID and password required to view.



What we don't do (we can show you who does)

Financial aid / government student financial assistance (OSAP).

✓ *Financial Aid Office.*

Student card replacement.

✓ *Registrar's Office / online form.*

Official transcripts.

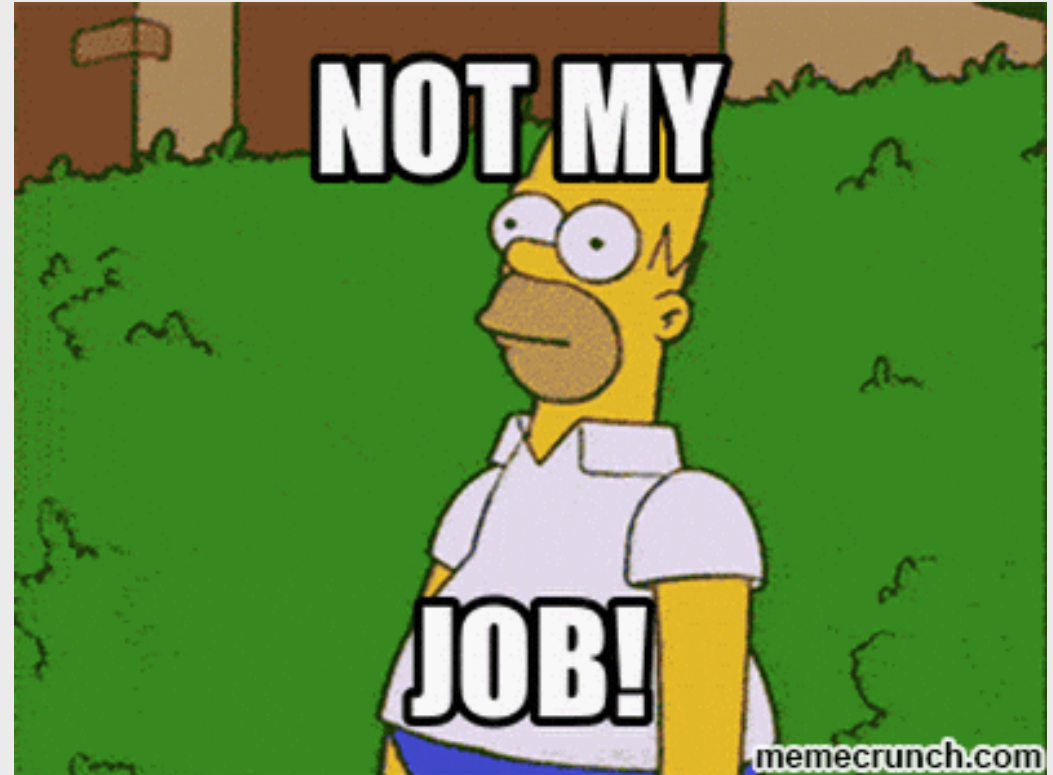
✓ *Registrar's Office / SOLUS.*

FOB troubleshooting.

✓ *Law IT Support (room 406).*

Mental health counselling.

✓ *Student Wellness Services (Mitchell Hall).*



FAQs

- [Room bookings.](#)
- [SGPS sanctioning process.](#)
- FOB pickup: LawITSupport (room 406).
- Student cards – Registrar’s Office (Gordon Hall – 74 Union St).
- [Student lockers.](#)
- ***When can we start enrolling in upper year courses?***
 - o Student Services will hold an upper year enrolment presentation in July 2027. Enrolment begins in August.



Questions?

